

## **COURTSIDE CONDOS HOME OWNERS ASSOCIATION MEETING NOTICE**

Annual Business Meeting November 4<sup>th</sup>, 2018 10 AM

In the Bryant Room at the Bolton Valley Resort

(on the 4<sup>th</sup> floor of the hotel)

Dear Member,

The General Membership Meeting of the Courtside Condos Home Owners Association will be held at the Bolton Valley Resort on Sunday November 4<sup>th</sup> at 10:00 AM in the Bryant Room on the fourth floor of the hotel. Please be aware that Day Light Savings will take effect on 11/4/2018 at 2 AM.

This notice includes our meeting agenda and our proposed 2018-2019 budget. Please fill out the 'Weekly Inspection Indemnity Form' online, Yearly Pet Application and also please update your 'Contact Info', all of which are required each year for our association's records. All required forms are also now available online at <http://www.courtsidecondos.org/>

**EXTREMELY IMPORTANT:** YOU CANNOT BURN WOOD IN YOUR FIREPLACE. Fireplaces should "closed off" and secured with zip ties to prevent use.

Lastly, if you are unable to attend this year, please assign your voting proxy to someone who will be at the meeting and return it to one of the Directors listed below.

On Behalf of the Board of Directors,

Ean Briere (Unit 208)

**Ean Briere - President**  
P.O. Box 1022  
Montpelier, VT 0560  
[eanbriere@gmail.com](mailto:eanbriere@gmail.com)

**Jen Ciechanowicz- Secretary/Treas.**  
P.O. Box 743  
St. Albans, VT 05478  
[jciechanowicz@vermontfederal.org](mailto:jciechanowicz@vermontfederal.org)

**Matt Kenney – Vice President**  
27 Nature Trail Rd (Unit 201)  
Bolton Valley, VT 05477  
[mkenney603@gmail.com](mailto:mkenney603@gmail.com)

**P.S.** Please take a few moments to review all recent updates to our Courtside website:

<http://www.courtsidecondos.org/>

All pertinent documents for this year's meeting can also be downloaded under these sections:

1. **Yearly Meeting - November 4th, 2018 at 1 PM – Bryant Room**
2. **Proxy Forms & Indemnity Sheets**
3. **Frequently Asked Questions**
4. **Courtside Condos Pet Policy & Application**

## **COURTSIDE CONDOS HOME OWNERS ASSOCIATION AGENDA**

The General Meeting of the Courtside I Condominium Homeowners Association will be held on Sunday November 4th, 2018 in the Bryant Room at 10 AM.

- I. Opening
  - A. Call to Order
  - B. Assign Proxies
  - C. Determination of a Quorum
  - D. Approval of Meeting Minutes from the November 5<sup>th</sup>, 2017 meeting
  
- II. Reports
  - A. Managing Agent's Report
  - B. Board of Director's Report
  - C. Treasurer's Report
  - D. Review, Adjust and Accept Budget
  
- III. Old Business
  - A. <http://www.courtsidecondos.org/>
  - B. Trash Room & Storage Closet Clutter
  - C. Completed Projects in 2018
    1. Roof Repair & Reinsulating + new access hatches
    2. Laundry Room Repairs (1-Hour Fire Rated & Dry Rot)
    3. Enclosed side of ramps 2 & 3 + Installed new Plexiglas
  
- IV. Review new online forms for Info Sheets & Indemnity Letters for 2018
  
- V. New Business
  - A. New Projects
    1. Walkway 1 Foundation
    2. New Common Area Light Fixtures
    3. Corroded Conduit and Dry Rot Wood Replacement
    4. Repair and Paint Common Area Sliders
    5. Walkway Staining (every 2-3 years?)
  
- VI. Other Business
  - A. Schedule Meeting for November 2nd, 2019
  
- VII. Elect Directors
  - A. Ean (term expires in 2019)
  
- VIII. Adjourn